

TALLINGTON PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING

**WILL BE HELD IMMEDIATELY AFTER THE
ANNUAL PARISH MEETING**

Dear Councillor

You are hereby summoned to attend the Annual Meeting of Tallington Parish Council, which will be held on Wednesday 28th May 2025 commencing after the Annual Parish Meeting in the Village Hall. The business to be dealt with at the meeting is listed in the agenda. The Annual meeting will be followed by the usual monthly meeting. The business to be dealt with at the monthly meeting is listed on a separate agenda.

Signature: 
Date: 22nd May 2025

Clerk and Responsible Financial Officer to the Council

AGENDA

- 1. To elect the Chair of the Council for the coming year**
- 2. To receive the Acceptance of Office form from the Chair and to hand over the sealed envelope containing passwords relating to the administration of the Parish Council**
- 3. To elect the Vice-Chair for the coming year**
- 4. To receive the Acceptance of Office form from the Vice-Chair**
- 5. To resolve to adopt Code of Conduct**
- 6. To take note of actions arising from the Annual Parish Meeting, consideration of any follow-up on the Parish Plan**
- 7. To agree and sign Minutes of the Annual Parish Council Meeting held on 28th May 2024**
- 8. To review and confirm acceptance of the Internal Auditors report**
- 9. To complete, confirm and sign Section 1 (the Annual Governance Statement) of the Annual Governance and Accountability Return 2024/2025.**
- 10. To confirm and sign Section 2 (the Accounting) of the Annual Governance and Accountability Return 2024/2025.**
- 11. To review and resolve to adopt the 2025 updated version of the Standing Orders and Financial Regulations**
- 12. To review and agree the Fixed Asset Register**
- 13. To review the renewal for the insurance policy for all insurable risks and to consider other options, due on 12.7.25**
- 14. To review the Council's subscriptions to Lincolnshire Association of Local Councils and Parish Online**
- 15. To review the Council's bank mandate**
- 16. To confirm regular payments from the Council's bank account.**
- 17. To approve the use of Bacs/Internet Banking to make payments from the Parish Council's bank account (as required by our Financial Regulations)**
- 18. To review and sign Annual Internal Risk Assessment**
- 19. Date of Next Meeting - 27 May 2026**

TALLINGTON PARISH COUNCIL

MEETING

Dear Councillor

You are hereby summoned to attend the Meeting of Tallington Parish Council, which will be held on Wednesday 28th May 2025 commencing after the Annual Meetings in the Village Hall. The business to be dealt with at the meeting is listed in the agenda.

Signature: 
Date: 22nd May 2025

Clerk and Responsible Financial Officer to the Council

AGENDA

1. Public Forum

(Points may be raised on any agenda item below otherwise matters will be noted for the next Parish Council meeting or passed to the relevant authority)

2. Chair's remarks

3. Apologies for Absence and reasons given

4. To receive any Declaration of Interest

(Councillors are reminded of their obligation under the Code of Conduct to declare pecuniary or non-pecuniary interest not previously recorded)

5. To agree and sign minutes of Parish Council Meeting held on 12th March 2025

6. Matters arising from above minutes not on Agenda.

7. Finance - to resolve to accept the Payments as presented by Parish Clerk.

- to resolve the grants to be given to the Village Hall (25/26)
and Church (24/25 & 25/26)

8. Budget – Items requiring maintenance in 25/26

9. Planning - planning applications:

10. Reports from District and County Councillors.

11. Clerk's report

12. Multi-Agency Meetings (AW, EA, NR, LCC, IDB) – Update, Meetings and Actions.

13. Millennium Green path works/ Footpath No 4. - update

14. Trees – Trees & Wild flower planting - update.

15. SK UK Shared prosperity fund – update.

16. Website & Email changes – Legal requirements and policies

17. Marking VE Day.

18. Dates of Next TPC Meetings – Wednesday 16th July 2025, Wednesday 17th Sept 2025

(Any items not discussed will be carried over to next meeting)